

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, February 25, 2008  
2:30 p.m. **BU 118**

**MINUTES**

In Attendance: D. Besson-Silva, S. Carr, E. Crook, S. Dodd, B. Donovan, L. Halper, V. Krimsley, B. Lawn, R. Lee, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, L. Tenney, D. Van Tassel, D. Young, D. Stone

- I. Call to Order  
The meeting was called to order at 2:38 pm by Susan Dodd.
- II. Agenda Adjustments  
None.
- III. Approval of Consent Agenda
  - A. Minutes of February 11, 2008  
MSC (L. Tenney/E. Luna) unanimous
- IV. Discussion
  - A. [Service Learning](#) – Jesus Olivas/Leah Halper  
[Best Practices](#) – Leah provided informational handouts (sent out as attachments to Curriculum Members) and a survey form. Discussion: Service Learning components as part of new and existing courses, with SLO's (re)written to include this type of activity for outcomes and method of evaluation. Denise reminds us that Communications 10 has included service learning for many years – it is not new to Gavilan. Leah has 25 non-profit agencies willing to participate in a pilot program. Students would integrate course material with what is going on in the community, and write about their experiences. California History I & II and Sociology are courses that easily lend themselves to service learning. Not all sections of a course would have the service learning components. This is information that needs to be noted in the Class Schedule by section – students should be aware of the possible time commitments in addition to regular class meetings. For Banner – a positive note– this could be input into the Fall Schedule.
  - B. Credit for [Military Service](#) – Dennie Van Tassel  
Discussion: Joy said this information has been in the Catalog for many years under “non-traditional credit”. All our academic counselors are familiar with the forms required by the government and receive training in this area. This is not new for Gavilan-just new to the website. Leslie tells us that they have given this credit to veterans before, but it generally seems not to be to the students advantage. All cases are evaluated individually.
  - C. Double Counting of Courses – Victor Krimsley  
Victor provided an excerpt from Title V, Section 55063, referencing the double counting of courses for satisfying general education requirements and a major or area of emphasis requirement. A discussion ensued, regarding interpretation of the

referenced Title V section versus current practice at Gavilan, and how counselors advise students on units/courses required to meet their goal of degree and/or transfer.

D. Banner Implications

1. Footnotes – Bonnie Donovan

[Summer](#) and [Fall-Spring](#) – Bonnie reminds the Curriculum Committee and the Department Chairs that a “Footnotes” page will not exist in the Banner Class Schedule. We have the ability to add footnote-type information as a comment at the section level or to the course description. She asks that the Department Chairs take the Summer and Fall-Spring Footnotes list and review the changes suggested by Cindy Starr – delete those that are redundant and state others more concisely. The remaining ones will be entered. Also, keep in mind that the one page of footnotes, when spread across multiple sections, will increase the size of the schedule.

2. Withdrawals – Erin, Susan and Victor have been working to update *BP* on Title V. The changes were sent out to Curriculum Committee members for them to review with

their representative group and will be an action item at the next meeting.

3. Course Repetition – Discussion: number of allowable course repetitions will be aligned with the Title V regulations – Leslie will revise the wording and send back to Victor – he will forward to the committee for review.

V. Curriculum

A. Old Business

1. MODIFICATION TO EXISTING COURSE – FORM C

a. ECON 1 Principles of Macro Economics

Was withdrawn from last meeting due to the missing measures and ILO's.

**MSC** (E. Luna/J. Maringer) unanimous

B. New Business

1. MODIFICATION TO EXISTING COURSE – FORM C

a. PE 10A Fundamentals of Softball

Modification from weekly to content format. Similar material has been grouped together.

**MSC** (B. Lawn/E. Luna) unanimous

b. PE 10B Fundamentals of Softball

**MSC** (F. Lozano/D. Besson-Silva) unanimous

c. PE 20 Bowling

**MSC** (E. Luna/D. Young) unanimous

VI. Adjournment

At 3:55 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, D. Besson-Silva, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman,

O. Magana, A. Oropeza, C. Starr, D. Stone